

**The Hawai`i Pacific Islands Kava Festival
Arts & Crafts Vendor Application**

Name: _____

Organization: _____

Address: _____

Zip Code: _____

E-mail: _____

Website: _____

Telephone: _____

Fax #: _____



Description of hand-crafted item(s) to be sold--note: At least one item or line of items must have a Kava, Hawaiian, or Pacific Islander design on that item.

of booth space(s): _____ 15' x 10' space(s) at \$75 each.

Please also consider donating a \$10 minimum item to promote your organization during the event.

Enclose check payable to: 'Awa Development Council

And send along with vendor application and agreement to:

'Awa Development Council
a nonprofit organization
PO Box 26344
Honolulu, HI 96825

New! If you wish to pay by credit card instead please click on the "Booth Space, payment" button or the "Donate" button at kavafestival.org

If there are any questions, please call (808) 256-5605. Our fax is (808) 395-3772. Or visit our websites:

<http://kavafestival.org> -- Hawai`i Pacific Islands Kava Festival homepage

<http://awadevelopment.org> -- 'Awa Development Council homepage

Arts & Crafts Vendor Agreement

1. Application and donation must be received by the Hawai'i Pacific Islands Kava Festival Committee by Fri., September 28, 2012. Applications received after this date may be accepted on a space available basis.
2. Only handcrafted items and other items specifically approved by the Hawai'i Pacific Islands Kava Festival Committee may be sold. Arts and Crafts vendors are not authorized to sell commercially made items, food, or beverages unless specific exemption, in writing, has been obtained from the Committee. Contact us for info.
3. A donation of \$75 for a 15' x 10' space is requested and due by September 28, 2012. Please also consider donating a \$10 minimum item to promote your organization during the event.
4. Spaces will be assigned by the Hawai'i Pacific Islands Kava Festival Committee. Space assignment will be based, in part, on the chronological receipt of completed application and any special requirements or requests.
5. Vendors may erect a canopy or tent but it must stay within the designated space area. Vendors may apply for a larger space and additional fees will be assessed. Neighbor island vendors will be provided special assistance.
6. Vendors must provide their own tables, chairs, signs and/or banners. Electrical outlets will not be provided.
7. Vendors must assume full responsibility for arranging their own insurance covering injuries, theft and/or damage to their goods, equipment, and persons. Neither the 'Awa Development Council nor the Hawai'i Pacific Islands Kava Festival Committee will be held responsible for any injuries, damages, and/or thefts in and around the vendor's space or on the grounds of University of Hawai'i.
8. Vendors must set up by 8:30 a.m. on Saturday, October 13, 2012. Vehicles will not be allowed in the Arts & Crafts area after 8:30 a.m. Vendors may set up between 3 p.m.-6 p.m., Friday, October 12, 2012, but neither the Committee nor the 'Awa Development Council will assume any responsibility for items left overnight.
9. On Saturday, October 13, 2012, all vendors are asked to check in at the Information Booth. The booth will be staffed from 8:00 a.m. The Kava Festival officially begins at 9:00 a.m. and ends at 7:00 p.m. Extended hours due to large crowds are at the vendors discretion, however, all are requested to breakdown & close by 10:00 p.m.
10. The Hawai'i Pacific Islands Kava Festival Committee reserves the right to reject any application and will remove any vendor for failure to comply with the above conditions on the day of the event.

I have read and agree to abide by all of the above stated conditions.

I _____ agree to the above conditions.
(PRINT NAME)

_____ Date: _____
(signature)

Please return completed application & agreement forms with payment (payable to 'Awa Development Council) to:

Hawai'i Pacific Islands Kava Festival
c/o 'Awa Development Council
PO Box 26344
Honolulu, HI 96825

Questions? Contact 808-256-5605 (voice), 808-395-3772 (fax),
or e-mail secy.adc@gmail.com or <http://awadevelopment.org>